



Chaminade
University
OF HONOLULU

Extended University

**MASTER'S PROGRAM
COURSE SCHEDULE**

2020 Fall Term

2020 FALL MASTER'S COURSE SCHEDULE

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2020 FALL MASTER'S COURSE SCHEDULE

DISCLAIMER:

The information in this document is descriptive and does not constitute an irrevocable contract between students and Chaminade University. Chaminade University reserves the right to make changes to the course schedule contents that it deems necessary or desirable.

Registration & Academic Policies:

Registration Deadlines:	Dates:
Registration Begins	Monday August 31, 2020
Tuition Payment Deadline	Sunday, October 4, 2020
Classes Begin	Monday, October 5, 2020
Last Day to Register Add/Drop Period Ends	Tuesday, October 13, 2020
Last Day to Withdraw from a 10-week Course	Monday, November 23, 2020
Last Day to Apply for Credit/No Credit	Monday, November 23, 2020
Last Day of Term	Saturday, December 12, 2020

Notice Regarding Institutional Holidays:

With the exception of specific holidays, graduate programs will hold classes on observed holidays. Please check your course syllabus regarding holidays schedule for you course.

Registration:

You can register for classes via your CUH portal or by contacting your academic advisor. Registration will be accepted at any time during the registration period. All outstanding financial accounts with Chaminade must be cleared before registration will be accepted. Please make sure that your daytime telephone number and contact information are updated in your CUH student portal.

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Health Clearance:

Tuberculosis clearance is necessary for registration. All on-campus students born after 1957 are also required to show proof of immunization for measles, mumps, and rubella (MMR). If you haven't already done so, please download the Health Clearance form at <https://chaminade.edu/online-programs/current-students/>

Tuition & Fees:

Tuition must be paid in full prior to the start of the term or students must be enrolled in a payment plan. If payment is not received the student will be dis-enrolled. Military tuition assistance, veteran's benefits or financial aid is considered payment. Fees are payable at the time of registration and are non-refundable once the term begins (reference table below).

It is the policy of Chaminade University to report all students with outstanding balances to the Credit Bureau beginning when charges are 120 days past due and continuing until the balance is paid in full. Collection costs on referred accounts are the responsibility of the student. To enroll in the Tuition Payment plan or any other questions, please contact the Business Office at (808) 735-4768.

Program	Tuition Costs per Credit Effective June 1, 2020
MBA	\$1065.00 per credit
MED/MAT	\$825.00 per credit
MSCP/MSCJA	\$1030.00 per credit
Individualized Study	\$1065.00 per credit

FEES	COST	Category
Technology Fee	\$93.00 per course	Online Course
Hybrid Course Fee	\$40.00 per course	Online/Ground Course
Observation and Participation (O&P Fee)	\$55.00 per course	Education Majors
Graduation Fee	\$215.00	Single Degree

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Withdrawals:

When a student officially withdraws from a course (through the Records Office), whether or not the student attends class, a refund of tuition will be made in accordance with the following:

Withdrawal Period	Deadline (4:30 PM, HST)	Tuition Refund
Withdrawal prior to the first day of instruction	Sunday, October 4, 2020	100%
Withdrawal during Add/Drop Period	Tuesday, October 13, 2020	100%
Withdrawal during the second week of instruction	Friday, October 16, 2020	25%
Withdrawal No Record (Will NOT appear on your transcript)	Wednesday October 21, 2020	No Refund
Last Day to Withdraw	Monday, November 23, 2020	No Refund

****All fees and costs outside of tuition are non-refundable once the term begins.***

Only when the student presents written evidence such as military orders, a doctor's statement, or other reasonable justifying documentation for post-deadline withdrawal will the request be approved. Withdrawal forms may be obtained from advisor in your perspective division.

Graduate students may withdraw without record (WNR) until the Wednesday of Week 3 of a 10-week term. In the case of graduate courses of other lengths, the last date of withdrawal will be set at the corresponding point of the term, which occurs when the course is approximately 25% complete. Withdrawal from a course after the last day of withdrawal without record will be noted as a W on a student's transcript.

Instructors may withdraw students who miss two consecutive weeks of class, prior to the withdrawal deadline. Withdrawals are only effective for tuition refunds when initiated by the student during the refund period and in accordance with the appropriate refund schedule. The student must obtain written permission from the instructor to be re-enrolled in a class from which the student has been withdrawn. A re-enrollment fee is also charged to the student's account.

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General Information and Academic Policies:

Harassment and discrimination are specifically prohibited by state and federal law and any instance of harassment or discrimination may result in both civil and criminal liability on the part of the individual harasser as well as the University. Specifically, the University is committed to comply with the Title VI and Title VII of the Civil Rights Act of 1964, as amended, Title IX of the 1972 Education Amendments, the Equal Pay Act of 1963, Executive Order 11246, as amended the Age Discrimination Act of 1975, titles VII and VIII of the Public Health Services Act, as amended the Rehabilitation Act of 1973, the Equal Opportunities Employment Act of 1972, the Vietnam Era Veteran's Assistance of 1974, the Americans with Disabilities Act of 1990 and Hawaii Revised Statutes, Chapters 76, 78, and 378. The designated Title IX coordinator is Christine Denton, Executive Director for Compliance and Personnel Services; Clarence T.C. Ching Hall, Room 4; (808) 739-8597. For the full treatment of the Chaminade discrimination and harassment policy see the University Policy Manual Volume III Section 3.1.3.

Information Provided by Chaminade University:

Per the University Catalog: "The student is responsible for knowing the information presented in the Chaminade University Catalog, course schedules, and Student Handbook, and for observing all regulations and procedures relating to the program being pursued. In no case will a regulation be waived, or an exception granted because a student pleads ignorance of or contends that s/he was not informed of the regulations or procedures. Responsibility for following all policies and meeting all requirements and deadlines for graduation rests with the student."

All students are assigned Chaminade email addresses. Important University information will be sent to your Chaminade email account; it is your (the student's) responsibility to check your email frequently. You may forward your email to a different address, but you are still responsible for reading it."

University Catalog: <https://catalog.chaminade.edu/>

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Dean of Students:

The Dean of Students is available to meet with Online & Military Base students concerning student affairs. Please contact them at deanofstudents@chaminade.edu or call (808) 735-4710 to make an appointment.

Student Support Services:

Student Support Services offers a variety of free services and programs that set a course for success throughout your academic career at Chaminade. To make an appointment with the Student Support Services Office, call (808) 735-4724. Services include:

- One-on-one tutorials in course content areas (by appointment)
- Study skills workshop.
- Accuplacer Testing for course placement.

2020 FALL MASTER'S COURSE SCHEDULE

Contact Us:

Chaminade Main Campus General Information		
Online@chaminade.edu	808-739-7478	
Graduate Programs Contacts – Main Campus		
MBA	Elizabeth Stone – MBA Program Manager	Elizabeth.stone@chaminade.edu 808-739-4612
MED/MAT	Kevin Mikami Director of Advising - Education	Kevin.mikami@chaminade.edu 808-739-4684
MSCP	Robert Santee Director - MSCP	rsantee@chaminade.edu 808-735-4720
MSCJA	Ronald Becker Director - MSCJA	rbecker@chaminade.edu 808-735-4783
MPT	Dustyn K. Ragasa – Director MPT	Dustyn.ragasa@chaminade.edu 808-739-8533

Chaminade Main Campus Contact Information:

Department	Email Address	Phone	Office Hours
Admissions	admissions@chaminade.edu	(808) 739-8340 OR 1-800-735-3733 (HST))	Monday – Friday (8:30 AM – 4:30 PM) Ching Hall Lobby
Business Office	cuh-businessoffice@chaminade.edu	Phone: (808) 735-4711	Monday – Friday (8:30 AM – 4:30 PM) Ching Hall Lobby
Financial Aid	finaid@chaminade.edu	Phone: (808) 735-4780	Monday – Friday (8:30 AM – 4:30 PM) Ching Hall Room 6
Records	records@chaminade.edu	Phone: (808) 735-4722	Monday – Friday (8:30 AM – 4:30 PM) Ching Hall Room 6

2020 FALL MASTER'S COURSE SCHEDULE

Master of Education (MED) / Master of Arts in Teaching (MAT)

Course	Course Title	Comments	Instructor
EDUC 600-90-3	Introduction to Master of Education		Elizabeth Park
EDUC 608-90-3	Montessori Child Development	Cross w. ED 461-90-2 & CEED 461-90-2	Elizabeth Park
EDUC 610-90-3	Elementary Language Arts Methods		Roberta Martel
EDUC 612-90-3	Elementary Science Methods		Katrina Roseler
EDUC 614-90-3	Elementary Math Methods		Travis Mukina
EDUC 618-90-3	Elementary Social Studies Methods		Scott Wylie
EDUC 621-90-3	Secondary Math Methods		Travis Mukina
EDUC 622-90-3	Secondary English Methods		Jessica Kato
EDUC 624-90-3	Secondary Methods 1: Science		Katrina Roseler
EDUC 625-90-3	Secondary Methods 1: Social Studies		Scott Wylie
EDUC 627-90-3	Secondary Methods II		Scott Wylie
EDUC 628-90-3	Secondary Methods III		Scott Wylie
EDUC 630-90-3	History & the Profession of Education		Dale Fryxell
EDUC 631-90-3	Psychological Foundations of Education & Development		Bryan Moseley

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Master of Education (MED) / Master of Arts in Teaching (MAT)

Course	Course Title	Comments	Instructor
EDUC 632-90-3	Learning Environments		Mary Smith
EDUC 633-90-3	Diverse Learners		Mary Smith
EDUC 640-90-3	Educational Technology		Elizabeth Park
EDUC 667-90-3	SPED: K-12 Math Methods		Laura Farris
EDUC 668-90-3	SPED: K-12 Language Arts & Methods		Lorene Unten
EDUC 701-90-3	Educational Research & Design		Hans Chun
EDUC 712-90-3	Learning Styles & Learning Theories		Bryan Mosley
EDUC 714-90-3	Integrated Curriculum & Technology		Stacy Takanishi
EDUC 772-90-3	Advanced Leadership & Montessori	Cross w ED-479-90-2 & CEED 479-90-2	Elizabeth Park
EDUC 790-90-3	Peace, Social Justice & Educational Reform		Hans Chun
EDUC 794-90-3	Culminating Experience		Katrina Roseler
EDUC 798-90-3	Education Research IV		Katrina Roseler

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(MED) / (MAT) Block Courses

Course	Course Title	Comments	Instructor
MED- Teacher Leader Fall 2020			
EDUC 633-90-3	Diverse Learners		Mary Smith
Educational Leadership for DOE Principals CISL/ACE- Cohort #8			
EDUC 740-90-3	Current Issues in Education		Hans Chun
Educational Leadership for DOE Principals CISL/ACE- Cohort #12			
EDUC 741-90-3	Introduction to Educational Administration		Hans Chun
Educational Leadership for DOE Principals CISL/ACE- Cohort #10			
EDUC 742-90-3	Leadership for Educational Administration		Timothy Howard
Educational Leadership for DOE Principals CISL/ACE- Cohort #11			
EDUC 744-90-3	Managing Communication & Personnel Issues		James Aiona
MED-Educational Leadership for Charter School Administrators			
EDUC 744-01-5	Managing Communication & Personnel Issues		Melissa Pavlicek
Educational Leadership for DOE Principals CISL/ACE- Cohort #9			
EDUC 746-90-3	Financial Management for School Administrators		Dale Castro

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Master of Business Administration (MBA)

Course	Course Title	Day	Start	End	Faculty
MBA 510-01-3	Financial Accounting for Managers	MON	5:45pm	9:50pm	Aaron Williamson
MBA 530-01-3	Business Foundations	THUR	5:45pm	9:50pm	Richard Kido
MBA 600-01-3	Leading People in Organizations	ONLINE			Scott Schroeder
MBA 602-01-3	Managerial Ethics and Decision Making	ONLINE			Paul Sklansky
MBA 610-90-3	Managerial Accounting	ONLINE			Richard Kido
MBA 611-90-3	Managerial Finance	ONLINE			Caryn Callahan
MBA 612-01-3	Managerial Marketing	TUE	5:45pm	9:50pm	Wera Panow-Loui
MBA 613-90-3	Human Resource Management	ONLINE			Joel Johnson
MBA 616-01-3	Not-for-Profit Accounting	WED	5:45pm	9:50pm	Richard Kido
MBA 739-90-3	Not-for-Profit Organizations	ONLINE			Elizabeth Stone
MBA 754-90-3	Investment Management	ONLINE			Gholam Khaleghi
MBA 780-01-3	Master Learning Skills for Mgrs.	***See schedule below			Brian Weller
*** MBA 780 Dates: Friday, 10/9/20: 5:30-9:30 p.m.; Saturday, 10/10/20, and Sunday 10/11/20: 9:00 a.m.-5:00 p.m.; and Saturday, 12/12/20: 9:00 a.m.-12:30 p.m.					
MBA 787-90-3	Island Business and Maka'ainana	ONLINE			Ramsay Taum & Bill Rhey
MBA 800-90-3	Strategic Management	ONLINE			Scott Schroeder
HCM 703-90-3	Healthcare Policy & Economics	ONLINE			Linda Axtell-Thompson
STM 602-90-3	Data Visualization & Analytics for Innovation & Business Development	ONLINE			Rylan Chong

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Master of Science in Criminal Justice Administration (MSCJA)

Course	Course Title	Day	Start	End	Faculty
CJA 740-01	Community Corrections	TUE	5:30p.m.	9:40p.m.	Nova Akau
CJA 766-01-3	Ethics in Criminal Justice	THUR	5:30 p.m.	9:40p.m.	Collin Lau
CJA 770-01-3	Hostage Negotiations	ONLINE			Ron Becker
CJA 606-90	Research Methods	ONLINE			Abby Halston
CJA 706-90	Managing Criminal Investigations	ONLINE			Kelly Treece
CJA 760-90	Contemporary issues	ONLINE			Kelly Treece
CJA 791-90	CAPSTONE	ONLINE			Joseph Allen

Master of Science in Counseling Psychology (MSCP)

Course	Course Title	Day	Start	End	Faculty
PSY-500-01-3	School Counseling and Exceptional Child	TBD	5:30PM	9:20PM	Timothy Hill
PSY-521-01-3	Personality	TUE	5:30PM	9:20PM	Dale Fryxell
PSY-521-90-3	Personality	ONLINE			Dale Fryxell
PSY-524-01-3	Abnormal Psychology	THUR	5:30PM	9:20PM	Darren Iwamoto
PSY-524-90-3	Abnormal Psychology	ONLINE			Darren Iwamoto

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Master of Science in Counseling Psychology (MSCP)

Course	Course Title	Day	Start	End	Faculty
PSY-601-01-3	Ethical and Professional Issues in Counseling	W	5:30PM	9:20PM	Sheena Galutira
PSY-601-90-3	Ethical and Professional Issues in Counseling	ONLINE			Sheena Galutira
PSY-602-01-3	Life Span Development	T	5:30PM	9:20PM	Kacie Cohen
PSY-602-90-3	Life Span Development	ONLINE			Kacie Cohen
PSY-603-01-3	Introduction to Counseling Skills	T	5:30PM	9:20PM	Tracy Trevorrow
PSY-606-01-3	Psychological Tests and Measurements/LAB FEE	W	5:30PM	9:20PM	Joseph Mobley
PSY-606-90-3	Psychological Tests and Measurements/LAB FEE	ONLINE			Joseph Mobley
PSY-627-01-3	Career Development	T	5:30PM	9:20PM	Abby Halston
PSY-627-90-3	Career Development	ONLINE			Abby Halston
PSY-646MH-01-3	Practicum - MH (PSY 636, PSY 741)	W	5:30PM	9:20PM	Kacie Cohen
PSY-646MH-02-3	Practicum - MH (PSY 636, PSY 741)	Th	5:30PM	9:20PM	Desrae Kahale

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Master of Science in Counseling Psychology (MSCP)

Course	Course Title	Day	Start	End	Faculty
PSY-646SC-01-3	Practicum - SC (PSY 636, PSY 771)	T	5:30PM	9:20PM	Neal Sakue
PSY-646SC-02-3	Practicum - SC (PSY 636, PSY 771)	TH	5:30PM	9:20PM	Neal Sakue
PSY-646SC-03-3	Practicum - SC (PSY 636, PSY 771)	TH	5:30PM	9:20PM	Silvia Koch
PSY-646MF-01-3	Practicum - MF (PSY 636, PSY 756)	M	5:30PM	9:20PM	Abby Halston
PSY-646MF-02-3	Practicum - MF (PSY 636, PSY 756)	W	5:30PM	9:20PM	Blendine Hawkins
PSY-646MF-03-3	Practicum - MF (PSY 636, PSY 756)	M	5:30PM	9:20PM	Kristina Lum
PSY-646MF-04-3	Practicum - MF (PSY 636, PSY 756)	TH	5:30PM	9:20PM	Nathan Beralas
PSY-646MF-05-3	Practicum - MF (PSY 636, PSY 756)	M	5:30PM	9:20PM	Gary Augustin
PSY-646MF-06-3	Practicum - MF (PSY 636, PSY 756)	TH	5:30PM	9:20PM	Abby Halston
PSY-XXX-01-3	Substance Abuse Counseling	TH	5:30PM	9:20PM	Desrae Kahale

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Master of Science in Counseling Psychology (MSCP)

Course	Course Title	Day	Start	End	Faculty
PSY-720-01-3	Psychological and Educational Testing (500, 501, 606) LAB FEE \$50	T	5:30PM	9:20PM	Marie Burghardt
PSY-736-01-3	Cross-Cultural Counseling	ONLINE			Dale Fryxell
PSY-751-01-3	Health, Stress Management and Counseling	M	5:30PM	9:20PM	Robert Santee
PSY-751-02-3	Health, Stress Management and Counseling	T	5:30PM	9:20PM	Robert Santee
PSY-760-01-3	Relationship Counseling (PSY 756)	T	5:30PM	9:20PM	Blendine Hawkins
PSY-759-01-3	Family Abuse: Sex and Violence (PSY 756)	W	5:30PM	9:20PM	Blendine Hawkins
PSY-740-90-3	Advanced Psychopathology	ONLINE			Dale Fryxell
PSY-776-01-3	Crisis Counseling: School	ONLINE			Darren Iwamoto