



Master's Course Schedule 2019 Summer Term

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DISCLAIMER

The information in this document is descriptive and does not constitute an irrevocable contract between students and Chaminade University. Chaminade University reserves the right to make changes to the course schedule contents that it deems necessary or desirable.

Registration & Academic Policies

| Registration Deadlines | Dates |
|------------------------------------------|--------------------------|
| Registration Begins | Monday, May 27, 2019 |
| Tuition Payment Deadline | Sunday, July 7, 2019 |
| Classes Begin | Monday, July 8, 2019 |
| Last Day to Register | Tuesday, July 16, 2019 |
| Add/Drop Period Ends | Tuesday, July 16, 2019 |
| Last Day to Withdraw from 10 Week Course | Monday, August 26, 2019 |
| Last Day to Apply for Credit/No Credit | Monday, August 26, 2019 |
| Last Day of Term | Saturday, Sept. 14, 2019 |

***Notice Regarding Institutional Holidays: With the exception of specific holidays, graduate programs will hold classes on observed holidays.

Registration

You can register for classes via your CUH portal or by contacting your academic advisor. Registration will be accepted at any time during the registration period. All outstanding financial accounts with Chaminade must be cleared before registration will be accepted. Please make sure that your daytime telephone number and contact information are updated in your CUH student portal.

Health Clearance

Tuberculosis clearance is necessary for registration. All on-campus students born after 1957 are also required to show proof of immunization for measles, mumps, and rubella (MMR). If you haven't already done so, please download the Health Clearance form at <https://chaminade.edu/online-programs/current-students/>

Tuition & Fees

Tuition must be paid in full prior to the start of the term or students must be enrolled in a payment plan. If payment is not received the student will be dis-enrolled. Military tuition assistance, veteran's benefits or financial aid is considered payment. Fees are payable at the time of registration and are non-refundable once the term begins (reference table below).

It is the policy of Chaminade University to report all students with outstanding balances to the Credit Bureau beginning when charges are 120 days past due and continuing until the balance is paid in full. Collection costs on referred accounts are the responsibility of the student. To enroll in the Tuition Payment plan or any other questions, please contact the Business Office at (808) 735-4768.

| Tuition | Cost per Credit (effective July 1, 2019) |
|------------|------------------------------------------|
| MED/MAT | \$825 per credit |
| MSCP/MSCJA | \$1,000 per credit |
| MBA | \$1,035 per credit |

| Fees | Cost | Category |
|---------------------------------------|------------------------|----------------------|
| Technology Fee | \$93.00 per course | Online Course |
| Hybrid Course Fee | \$40.00 per course | Online/Ground Course |
| Observation & Participation (O&P) Fee | \$55.00 per O&P course | Education Majors |
| Graduation Fee | \$215.00 | Single Degree |

Withdrawals

When a student officially withdraws from a course (through the Records Office), whether or not the student attends class, a refund of tuition will be made in accordance with the following:

| Withdrawal Period | Deadline (4:30 PM, HST) | Tuition Refund |
|------------------------------------------------------|--------------------------|----------------|
| Withdrawal prior to the first day of instruction | Sunday, July 7, 2019 | 100% |
| Withdrawal during Add/Drop Period | Tuesday, July 16, 2019 | 100% * |
| Withdrawal during the second week of instruction | Friday, July 19, 2019 | 25% * |
| Withdrawal No Record (will not appear on transcript) | Wednesday, July 24, 2019 | No refund* |
| Last Day to Withdraw | Monday, August 26, 2019 | No refund* |

***All fees and costs outside of tuition are non-refundable once the term begins.**

Only when the student presents written evidence such as military orders, a doctor's statement, or other reasonable justifying documentation for post-deadline withdrawal will the request be approved. Withdrawal forms may be obtained from advisor in your perspective division. Graduate students may withdraw without record (WNR) until the Wednesday of Week 3 of a 10 week term. In the case of graduate courses of other lengths, the last date of withdrawal will be set at the corresponding point of the term, which occurs when the course is approximately 25% complete. Withdrawal from a course after the last day of withdrawal without record will be noted as a W on a student's transcript.

Instructors may withdraw students who miss two consecutive weeks of class, prior to the withdrawal deadline. Withdrawals are only effective for tuition refunds when initiated by the student during the refund period and in accordance with the appropriate refund schedule. The student must obtain written permission from the instructor to be re-enrolled in a class from which the student has been withdrawn. A re-enrollment fee is also charged to the student's account.

General Information and Academic Policies

Harassment and discrimination are specifically prohibited by state and federal law and any instance of harassment or discrimination may result in both civil and criminal liability on the part of the individual harasser as well as the University. Specifically, the University is committed to comply with the Title VI and Title VII of the Civil Rights Act of 1964, as amended, Title IX of the 1972 Education Amendments, the Equal Pay Act of 1963, Executive Order 11246, as amended the Age Discrimination Act of 1975, titles VII and VIII of the Public Health Services Act, as amended the Rehabilitation Act of 1973, the Equal Opportunities Employment Act of 1972, the Vietnam Era Veteran's Assistance of 1974, the Americans with Disabilities Act of 1990 and Hawaii Revised Statutes, Chapters 76, 78, and 378. The designated Title IX coordinator is Christine Denton, Executive Director for Compliance and Personnel Services; Clarence T.C. Ching Hall, Room 4; (808) 739-8597. For the full treatment of the Chaminade discrimination and harassment policy see the University Policy Manual Volume III Section 3.1.3.

Information Provided by Chaminade University

Per the University Catalog: "The student is responsible for knowing the information presented in the Chaminade University Catalog, course schedules, and Student Handbook, and for observing all regulations and procedures relating to the program being pursued. In no case will a regulation be waived or an exception granted because a student pleads ignorance of, or contends that s/he was not informed of the regulations or procedures. Responsibility for following all policies and meeting all requirements and deadlines for graduation rests with the student."

All students are assigned Chaminade email addresses. Important University information will be sent to your Chaminade email account; it is your (the student's) responsibility to check your email frequently. You may forward your email to a different address, but you are still responsible for reading it."

University Catalog: <https://registrar.chaminade.edu/catalogs/>

Dean of Students

The Dean of Students is available to meet with Online & Military Base students concerning student affairs. Please contact them at deanofstudents@chaminade.edu or call (808) 735-4710 to make an appointment.

Student Support Services

Student Support Services offers a variety of free services and programs that set a course for success throughout your academic career at Chaminade. To make an appointment with the Student Support Services Office, call (808) 735-4724. Services include:

- One-on-one tutorials in course content areas (by appointment)
- Study skills workshop.

Contact Us: Locations and Advisors

| Chaminade Main Campus-General Information | | |
|-----------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Email: online@chaminade.edu | | Phone: (808) 739-7478 |
| Graduate Programs Contacts-Main Campus | | |
| MED/MAT | Kevin Mikami <i>Director of Advising - Education</i> | kevin.mikami@chaminade.edu (808) 739-4684 |
| MSCP | Pamela Silva-Patrinós <i>Assistance for MSCP Program</i> | pamela.silva-patrinós@chaminade.edu (808) 735-4751 |
| MSCJA | Ronald Becker <i>Director of MSCJA Program</i> | rbecker@chaminade.edu (808) 735-4873 |
| MBA | Elizabeth Stone <i>MBA Program Manager</i> | elizabeth.Stone@chaminade.edu (808) 739-4612 |
| MPT | Regina Pfeiffer <i>Associate Professor – Philosophy & Religion</i> | regina.pfeiffer@chaminade.edu (808) 739-8536 |

Chaminade Main Campus Contact Information

| Admissions | Business Office | Financial Aid | Records |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Email: grad@chaminade.edu or admissions@chaminade.edu | Email: businessoffice@chaminade.edu | Email: finaid@chaminade.edu | Email: records@chamiande.edu |
| Phone: (808) 739-8340 Toll Free: 1-800-735-3733 (Hawaii Standard Time) | Phone: (808) 735-4711 | Phone: (808) 735-4780 | Phone: (808) 735-4722 |
| Office Hours: Monday – Friday (8:30 AM – 4:30 PM) Ching Hall Lobby | Office Hours: Monday – Friday (8:30 AM – 4:30 PM) Ching Hall Lobby | Office Hours: Monday – Friday (8:30 AM – 4:30 PM) Ching Hall, Room 6 | Office Hours: Monday – Friday (8:30 AM – 4:30 PM) Ching Hall, Room 6 |

Master's Course Schedule

Master of Education (MED) / Master of Arts in Teaching (MAT)

| Course | Course Title | Day | Start | End | Faculty |
|---------------|---------------------------------------------------------|-----------------------------|-----------------------------|-----|----------------------------------------------------------------------|
| EDUC 600-90-3 | Intro to Master's Degree | Online | | | Park, Elizabeth |
| EDUC 630-90-3 | History and the Profession of Education | Online | | | Fryxell, Dale |
| EDUC 631-90-3 | Psychological Foundations of Education and Development | Online | | | Moseley, Bryan |
| EDUC 633-90-3 | Diverse Learners | Online | | | Smith, Mary |
| EDUC 643-90-3 | Hawaiian Culture & Language | Online | | | Renaud, Ralph K. |
| EDUC 652-90-3 | Multicultural Education | Online | | | Smith, Mary |
| EDUC 662-90-3 | SPED: Assess., Planning & Comp. Tech. | Online | | | Unten, Lorene |
| EDUC 701-90-3 | Educational Research & Design | Online | | | Chun, Hans |
| EDUC 724-90-3 | Social & Emotional Dev.: Theory to Practice | Online | | | Martinez, Jessica |
| EDUC 733-90-3 | SPED: Issues in Special Education | Online | | | Unten, Lorene |
| EDUC 764-01-3 | Culturally Appropriate Practices and Montessori Methods | Monday, Thursday & Saturday | 7:00 am -5:20 pm (6/26-8/2) | | Costello, Susan (2) Imamura, YanYan (1) |
| EDUC 765-01-3 | Development of the Senses and Montessori Methods | Monday, Thursday & Saturday | 7:00 am -5:20 pm (6/26-8/2) | | Guartofierro, Nanci (2) Kelling, Anthony (1) |
| EDUC 766-01-3 | Language Arts and Montessori Methods | Monday, Thursday & Saturday | 7:00 am -5:20 pm (6/26-8/2) | | Costello, Susan (2) Richmond, Jerry (1) |
| EDUC 767-01-3 | Math and Montessori Methods | Monday, Thursday & Saturday | 7:00 am -5:20 pm (6/26-8/2) | | Guartofierro, Nanci (2) Richmond, Jerry (.5) Mori, Arthur (.5) |

| Course | Course Title | Day | Start | End | Instructor |
|---------------|-----------------------------------------------|--------|-------|-----|---------------|
| EDUC 790-90-3 | Peace, Social Justice, and Educational Reform | Online | | | Chun, Hans |
| EDUC 794-90-3 | Culminating Experience | Online | | | Fryxell, Dale |

Master of Science in Counseling Psychology (MSCP)

| Course | Course Title | Day | Start | End | Faculty |
|---------------|------------------------------------------------|--------|--------|--------|-------------------|
| PSY 501-01-03 | The School Counselor in an Educational Context | TH | 5:30pm | 9:20pm | Cohen, Kacie |
| PSY 521-90-03 | Personality | Online | | | Fryxell, Dale |
| PSY 524-01-03 | Abnormal Psychology | T | 5:30pm | 9:20pm | Bach, Dorothy |
| PSY 601-01-03 | Ethical and Professional Issues in Counseling | TH | 5:30pm | 9:20pm | Stidger, Howe |
| PSY 603-01-03 | Introduction to Counseling Skills | M | 5:30pm | 9:20pm | Cohen, Kacie |
| PSY 603-02-03 | Introduction to Counseling Skills | T | 5:30pm | 9:20pm | Cohen, Kacie |
| PSY 611-01-03 | Group Processes (603) | M | 5:30pm | 9:20pm | Bach, Dorothy |
| PSY 611-02-03 | Group Processes (603) | T | 5:30pm | 9:20pm | Hawkins, Blendine |
| PSY 611-03-03 | Group Processes (603) | W | 5:30pm | 9:20pm | Hawkins, Blendine |
| PSY 616-01-03 | Statistics, Research and Evaluation | W | 5:30pm | 9:20pm | Molbley, Joseph |
| PSY 616-02-03 | Statistics, Research and Evaluation | F | 5:30pm | 9:20pm | Molbley, Joseph |
| PSY 627-01-03 | Career Development | T | 5:30pm | 9:20pm | Halston, Abby |
| PSY 627-02-03 | Career Development | W | 5:30pm | 9:20pm | Halston, Abby |

| Course | Course Title | Day | Start | End | Faculty |
|---------------|-------------------------------------------------------------------------|--------|--------|--------|-------------------|
| PSY 636-01-03 | Counseling Theories (521,524,601) | M | 5:30pm | 9:20pm | Hawkins, Blendine |
| PSY 712-01-03 | Alcohol Abuse Counseling | T | 5:30pm | 9:20pm | Burtness, Kenneth |
| PSY 720-01-03 | Psychological and Educational Testing (500,501,606) Lab Fee \$50 | T | 5:30pm | 9:20pm | Burghardt, Marie |
| PSY-736-90-03 | Cross-Cultural Counseling | Online | | | Fryxell, Dale |
| PSY 741-01-03 | Mental Health Counseling | W | 5:30pm | 9:20pm | Bach, Dorothy |
| PSY 741-02-03 | Mental Health Counseling | TH | 5:30pm | 9:20pm | Bach, Dorothy |
| PSY 751-01-03 | Health, Stress Management and Counseling | M | 5:30pm | 9:20pm | Santee, Robert |
| PSY 751-02-03 | Health, Stress Management and Counseling | T | 5:30pm | 9:20pm | Santee, Robert |
| PSY 756-01-03 | Marriage & Family Counseling (521,601) | TH | 5:30pm | 9:20pm | Halston, Abby |
| PSY 758-01-03 | Solution Focused Family Counseling (756) | W | 5:30pm | 9:20pm | Churchill, Chiyo |
| PSY 771-01-03 | School Counseling (500, 501) | TH | 5:30pm | 9:20pm | Koch, Silvia |
| PSY 775-01-03 | Crisis Counseling: Mental Health | M | 5:30pm | 9:20pm | Iwamoto, Darren |
| PSY 775-02-03 | Crisis Counseling: Mental Health | T | 5:30pm | 9:20pm | Iwamoto, Darren |
| PSY 740-90-03 | Advanced Psychopathology | Online | | | Fryxell, Dale |

Master of Business Administration (MBA)

| Course | Course Title | Day | Start | End | Faculty |
|--------------|-------------------------------------------------------|-----------------------------|--------------|--------------|------------------------|
| MBA 520-01-3 | Analytical Skills for Managers | Thursday | 5:45pm | 9:50pm | Khaleghi, Gholam |
| MBA 600-90-3 | Leading People in Organizations | ONLINE | | | Wilson, Stefanie |
| MBA 601-90-3 | Economic Analysis for Managers | ONLINE | | | Khaleghi, Gholam |
| MBA 602-90-3 | Managerial Ethics and Decision Making | ONLINE | | | Sklansky, Paul |
| MBA 610-01-3 | Managerial Accounting | Thursday | 5:45pm | 9:50pm | Kido, Richard |
| MBA 617-90-3 | Operations Management | ONLINE | | | Brownlow, Maria |
| MBA 702-90-3 | Business Law | ONLINE | | | Tanna, Wayne |
| MBA 752-90-3 | Financial Analysis and Applications | ONLINE | | | Khaleghi, Gholam |
| MBA 761-90-3 | Leading Organizational Change* | ONLINE* | | | Schroeder, Scott |
| MBA 764-01-3 | Strategic Issues in Philanthropy** | HYBRID** | MON./ONLINE | MON./ONLINE | Ciambrone, John |
| MBA 786-01-3 | Island Business and 'Aina*** | HYBRID*** | TUES./ONLINE | TUES./ONLINE | Sahtouris, Elisabet |
| MBA 779-01-3 | Advanced Accounting Theory | Wednesday | 5:45pm | 9:50pm | Kido, Richard |
| HCM 700-90-3 | Determinants of Health in Individuals and Populations | Online (weeks 1-3 of term) | | | Axtell-Thompson, Linda |
| HCM 701-90-3 | Healthcare Informatics, Data and Biostatistics | Online (weeks 4-7 of term) | | | TBA |
| HCM 702-90-3 | Healthcare Ethics | Online (weeks 8-10 of term) | | | Axtell-Thompson, Linda |

* MBA 761: First session in classroom and via Zoom or Skype; all other dates online.

**MBA 764 On campus dates: 7/8, 7/22, 8/5, 8/19 and 9/9/19; all others online.

***MBA 786 On campus dates: 7/9, 7/16, 8/13, 8/20, 9/3 and 9/10/19; all others online.

Master of Science in Criminal Justice Administration (MSCJA)

| Course | Course Title | Day | Start | End | Faculty |
|--------------|--------------------------------------|------------------|-----------|-----------|---------------|
| CJA 602-01-3 | Agency and Administration | Mondays (Hybrid) | 5:30 p.m. | 9:40 p.m. | Treece, Kelly |
| CJA 604-01-3 | Constitutional Law | Friday | 5:30 p.m. | 9:40 p.m. | Lau, Collin |
| CJA 781-01-3 | Courtroom Evidence | Wednesdays | 5:30 p.m. | 9:40 p.m. | Collin, Lau |
| CJA 605-90-3 | Criminology | Online | | | Allen, Joseph |
| CJA 612-90-3 | Correctional Management | Online | | | Akau, Nova |
| CJA 761-90-3 | Inmate Re-Entry & Reintegration | Online | | | Akau, Nova |
| CJA 790-90-3 | Survey Research Methods & Statistics | Online | | | Allen, Joseph |